



Exhibitor Appointed Contractor (EAC)
Acceptance Form
Deadline: March 25, 2019

Exhibitor Appointed Contractors must complete this form and submit it and your Certificate of Insurance to ISS Show Management. Please review all EAC Regulations and insurance requirements on the following pages. All steps must be completed prior to gaining access to the show floor at ISS 2019 in Las Vegas, NV.

EXHIBITOR APPOINTED CONTRACTOR INFORMATION

Company Name: _____

Address: _____

City/State/Zip: _____

Contact Name/Title: _____

Email Address: _____ Phone Number: _____

We agree to abide by all rules and regulations governing EACs for the Inside Self-Storage Expo 2019 (see following page for details).

EAC Representative's Printed Name

EAC Representative's Signature

Date: _____

Please list ALL exhibiting companies that you will be representing on-site (provide a full list if more):

Table with 4 columns: Company Name, Booth #, Company Name, Booth #. Includes four rows of blank lines for data entry.

Please return this completed EAC Acceptance Form and your Certificate of Insurance to jennifer.holden@informa.com no later than March 25, 2019.



Exhibitor Appointed Contractor (EAC) Regulations and Requirements

Requirements of the Exhibitor Appointed Contractor (EAC)

EACs must provide a Certificate of Insurance with at least the following limits:

Comprehensive General Liability not less than \$1,000,000 with respect to injuries to any one person in one occurrence; \$2,000,000 with respect to injuries to more than one person in any one occurrence; and \$500,000 with respect to damage of property;

Workers' Compensation Insurance, including employee liability coverage, in a minimum amount not less than \$1,000,000 of individual and/or aggregate coverage;

Naming Inside Self-Storage Expo, Freeman, Informa Exhibitions and the Mirage Events Center as additional insured.

EACs agree to abide by all rules and regulations of the show, per their exhibitor's ISS booth contract. This includes the recommended exhibitor program around sustainability.

EACs will wear identification badges at all times. Temporary labor wristbands will be provided by security upon entry. Wristbands will be issued only to representatives of said contractor assigned to supervise, install, dismantle or maintain exhibits and exhibit-related equipment.

Rules and Regulations Governing EACs

The EAC will refrain from placing an undue burden on the Official Contractors, specifically by not interfering in any way with the Official Contractor's work.

The EAC will not solicit business on the show floor at any time.

The EAC will cooperate with the Official Contractors and with existing labor regulations/contracts as determined by the commitment made and obligations assumed by Show Management.

Show Management will not provide access to the Exhibitor Service Manual until all documents are signed and a Certificate of Insurance have been received. The deadline is March 25, 2019.

Move-In

Monday	April 1, 2019	1 pm – 5 pm	*for booths 300 sq ft and larger
Tuesday	April 2, 2019	8 am – 5 pm	

Move-Out

Wednesday	April 3, 2019	5 pm – 9 pm	*overtime will be charged for
Thursday	April 4, 2019	8 am – 12 pm	material handling on Wednesday

*Note: Security will be handing out wristbands to confirmed EACs during move-in/out.